

UNIVERSITY OF PUNE
DEPARTMENT OF MANAGEMENT SCIENCES
DIPLOMA IN INDUSTRIAL ADMINISTRATION AND SERVICES MANAGEMENT
Module I External Backlog Examination (2012)
Principles & Practices of Management (101)

70 marks

Time: 3Hrs

Instructions : Answer any 3 questions from Q1 to Q4.

Question no 5 is compulsory.

Figures on right indicate maximum marks for corresponding question.

- Q1. Explain the functions of management. 20 marks
- Q2. What do you mean by 'control'? Explain the process of controlling. 20 marks
- Q3. What is planning? Explain different steps in planning by giving examples. 20 marks
- Q4. Explain the communication process model. 20 marks
- Q5. Write short notes on **ANY TWO**: 10 marks
1. Coordination.
 2. Steps in planning process.
 3. Situational leadership model of Hersey Blanchard.
 4. Henry Fayol's contribution to management.
