

**Institute Level Admission Round**  
**Admission to MBA (after CAP Round - I, II and III)**  
**AY 2024-26**

Applications are invited for admissions to the MBA Program against vacant seats after CAP Round – I, II, III and future cancellations/vacancies thereafter, if any, at the following two institutions:

**6001 - Department of Management Sciences (PUMBA), Savitribai Phule Pune University, Pune.**

**5015 - Savitribai Phule Pune University Sub Centre, Nashik.**

**Reporting Time for Candidates at the Admission center: Wednesday, 11/09/2024 9.30 am**

**Admission Venue**

**For 6001 --- Department of Management Sciences (PUMBA), Savitribai Phule Pune University, Pune 411007**

**For 5015 --- Savitribai Phule Pune University sub-center, Nashik, Lekha Nagar, Nashik - 422009**

The vacancy status after Round III will be displayed on 10/09/2024. Please check the website.

[www.pumba.in](http://www.pumba.in) OR MHCET website after 07/09/2024

**Important Dates –**

Date	Activity
07/09/2024	Opening of online application for Institute Level Round
10/09/2024	Display of Vacancy for Institute Level Round by MHCET
07/09/2024 to 09/09/2024 (Up to 5:00 PM)	Online Submission & Confirmation of Application for Institute Level Round
10/09/2024 (after 4 pm)	Display of Final Merit list for Vacant seats

<b>11/09/2024</b> <b>(At 9.30 AM )</b>	<b>Reporting to the Institute and Confirmation of Admission by submitting required documents and payment of a fees</b>
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## Admission Procedure:

1. Candidates will have to report for **Institute Level Round** on Wednesday, 11 September 2024 at 9.30 am
2. Candidates must carry with them details about AI Merit Number, State General Merit Number, University General, Merit Number wherever applicable. Bring two copies of Final Merit Status, downloaded from MahaCET link given below.  
<https://mba2023.mahacet.org.in/cetmba23/mba23/index.php/MeritListController/finalMerit>
3. Students will be admitted in the respective category against vacancies based on merit in the counseling round from amongst the candidates who have applied and are physically present for the round. Rules of MHCET CELL / DTE shall be followed for the allotment of seats to the candidates who are present for the round
4. Admission will be done according to State Merit Number. All candidates should be ready with the Application ID - Number and Password to verify details.
5. Selected candidates will have to secure their admission immediately by submitting all required original documents and by paying requisite fees.
6. **All candidates are required to bring the following original documents for scrutiny and verification (and two sets of photocopies of all original documents).**

\* Copy of the online application form filled initially by the candidate for participation in CAP.

\* ARC/E-scrutiny verification letter.

\* CET Scorecard.

\* SSC (Std. X) mark sheet and certificate.

\* HSC/Diploma and certificate.

\* Qualifying Examination mark sheet.

\* Degree certificate.

\* Transfer Certificate / College Leaving Certificate.

\* Migration Certificate

\* Certificate of the Indian Nationality of the candidate.

### **Additional Documents For Reserved Category Candidates.**

\* Caste certificate.

\* Caste validity certificate.

\* Non-creamy layer certificate.

\* Other documents as applicable

7. Students are required to fill the following two forms for participating in the counselling round of admission
  - a. <https://campus.unipune.ac.in/CCEP/Login.aspx>
  - b.
8. Payment of fees is through the online mode of admission portal of the University at the time of reporting (students will be guided accordingly at the time of admission).
9. Submission of the payment receipt/challan in the office to confirm the admission.
10. Admission shall be confirmed after successful verification and submission of all Original Documents and Payment of Fees. It will be the sole responsibility of students to submit valid documents as required by admission rules. If at any moment any document found is not valid as required then admission may get canceled and the respective student will be liable for the subsequent actions as per rules
11. A waiting list of candidates shall be prepared based on merit from amongst the candidates present for the counseling round at the same time for future vacancies arising out of cancellations if any. These candidates will be called (contacted by the department) for admissions if any vacancies arise, after the counselling round.
12. Admissions will be carried out for all seats falling vacant till 12/09/2024 (Up to 5:00 PM)
13. Students admitted through this round will not get a scholarship or free-ship scheme of government. Thus all admitted students will have to pay full fees irrespective of any category as specified by the government.
14. Student require to pay Rs. 1000/- as admission process fees at institute level round at the time of application.
15. In case of any dispute, the decision of the Head of the Department will be final.

**Carefully read Pre Admission Registration Process:- [View User Manual](#)**

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To visit central admission portal and create new Account for application. [Click Here](#)



<https://campus.unipune.ac.in/CCEP/Login.aspx>